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NEBRASKA ADMINISTRATIVE CODE

TITLE 270 - NEBRASKA BOARD OF PAROLE

Chapter 7 - Adult Parole Administration

001 The Office of Parole Administration shall consist of the Parole Administrator, the field parole service, and all other office staff. The office shall be responsible for the following:

001.01 The administration of parole services in the community.

001.02 The maintenance of all records and files associated with the Board of Parole; and

001.03 The daily supervision and training of staff members of the office. Nothing in this section shall be construed to prohibit the office from maintaining daily records and files associated with the Board of Pardons.

002 All equipment, books, and other property in the possession of the Office of Parole Administration relating to the functions of the Board of Pardons and the Board of Parole, except records maintained by the Secretary of State, on July 1, 1994, are hereby transferred to the Board of Pardons and the Board of Parole, as appropriate, as of such date.

003 The Director of Correctional Services with the consent of the Board of Parole shall appoint a Parole Administrator, who shall be a person with appropriate experience in the field of corrections, or with training in relevant disciplines at a recognized university.

004 The Parole Administrator shall:

004.01 Supervise and administer the Office of Parole Administration.

004.02 Establish and maintain policies, standards, and procedures for the field parole service.

004.03 Divide the state into parole districts, and appoint district parole officers, deputy parole officers, if required, and such other employees as may be required to carry out adequate parole supervision of all parolees, adequate probation supervision of probationers as ordered by district judges, prescribe their powers and duties, and obtain office quarters for staff in each district as may be necessary.

004.04 Cooperate with the Board of Parole, the courts, and all other agencies, public and private, which are concerned with the treatment or welfare of persons on parole.

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004.05 Provide the Board of Parole and district judges with any record of a parolee or probationer which it may require.

004.06 Make recommendations to the Board of Parole or district judge in cases of violation of the conditions of parole or probation, issue warrants for the arrest of parole or probation violators when so instructed by the board or district judge, notify the Director of Correctional Services of determinations made by the board, and upon instruction of the board, issue certificates of parole and of parole revocation to the facilities, and certificates of discharge from parole to parolees.

004.07 Organize and conduct training programs for the district parole officers and other employees.

004.08 Exercise all powers and perform all duties necessary and proper in carrying out his responsibilities.

005 The field parole service, consisting of district parole officers and deputy parole officers working under the direction of the Parole Administrator or district judge, shall be responsible for the investigation, supervision, and assistance of parolees or probationers. The field parole service shall be sufficient in size to assure that no district parole officer carries a case load larger than is compatible with adequate parole investigation or supervision.

006 A district parole officer shall:

006.01 Make investigations, prior to a committed offender's release on parole, in cooperation with institutional caseworkers and the Board of Parole to determine the adequacy of parole plans and make reasonable advance preparation for release on parole.

006.02 Assist parolees or probationers to comply with the conditions of parole or probation and to make a successful adjustment in the community.

006.03 Supervise parolees or probationers by keeping informed of their conduct and condition.

006.04 Make such reports as required by the Parole Administrator or district judge to determine the effectiveness of the parole system or the progress of an individual parolee or probationer.

006.05 Cooperate with social welfare agencies.

006.06 Observe the work of any deputy parole officer under his supervision from time to time.

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006.07 Inform the Parole Administrator when, in his opinion, any eligible parolee's conduct and attitude warrant his discharge from supervision, or when any parolee's or probationer's violation of the conditions of parole or probation is of sufficient seriousness to require action by the Board of Parole or district judge, and whenever necessary exercise the power of arrest as provided in section 83-1,119.

006.08 Delegate in his discretion any of the above responsibilities to a deputy parole officer if provided for his district.

006.09 Exercise all powers and perform all duties necessary and proper in carrying out his responsibilities.

STATUTORY AUTHORITY

83-1,100 through 83-1,104